

In the Court of Common Pleas of Washington County, Pennsylvania

Phone: 724-228-6756

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\_\_\_\_\_

Plaintiff

Docket Number:

VS

PACSES Number:

\_\_\_\_\_

Other State ID Number:

Defendant

**Praecipe for Entry of Appearance- Self-Represented Party**

I, \_\_\_\_\_ Plaintiff or Defendant, represent myself in the within action. I understand that I am under a continuing obligation to provide current contact information to the court, to other self- represented parties and to attorneys of record.

All pleadings and legal papers can be served on me at the address listed below, which may or may not be my home address pursuant to Rule 1930.8.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Fax

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Removal or Withdrawal of Counsel of Record (if Applicable)**

Remove \_\_\_\_\_, Esq., as my attorney of record. Withdraw my appearance for the filing party.

\_\_\_\_\_  
Esq. (Print Name)

\_\_\_\_\_  
ID #:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

THE PARTY FILING THIS ENTRY OF APPEARANCE MUST PROVIDE NOTICE BY SENDING A COPY TO ALL PARTIES AND ATTORNEYS, INCLUDING THE TORNEY REMOVED FROM CASE.

